

To celebrate our extra day this month—February 29th—we are highlighting recent program changes and new products that are *Coming Soon!*

Hi-One All HTS Applications

Coming Soon!

Our *New Menu Design* makes the HTS systems even more user-friendly 





You will find our menus easier to read and navigate to find the programs you want to run.

Hi-Two HTS Financial Applications

Coming Soon!

HTS Dashboard displays the statuses of four HTS financial applications

Do you want a better view of your facility's big picture? Just click an icon on your desktop to see an overview or to "drill" into the detail in up to four HTS applications:

-  **Resident Accounting:** Census by Payer type, percent of occupancy, and total A/R
-  **General Ledger:** Cash, Assets, Total Liabilities, Owners Equity, Current Earnings
-  **Accounts Payable:** Total AP, Last Check Date, Total Amount Paid
-  **Payroll:** Employee Count, Employee FTEs

Hi-Three Resident Accounting

Coming Soon!



Use the *Resident Referral System* to market your facility more effectively

Focus your marketing efforts and increase your census with residents that you can serve best. Create a *referral* record for each potential resident. Gather demographic data like admit and referral sources, level of care, payer, and gender. Use a laptop PC to capture this info on-site. When you admit the resident, convert the referral record to the resident's Face Sheet Record. Record the reasons for not admitting an individual for use in future marketing efforts.

Hi-Four Resident Accounting

Release W8.01

Bill Commercial Insurance based on *PPS RUG Rates and/or Categories* 

-  For commercial payers, create PPS MDS schedules and create bills based on PPS RUGs.
-  Use the new **UB Electronic Billing Extract** program for all types of insurance payers.

Learn More: Click **Memo** on an HTS menu, and then **Resident Accounting Release W8.01**.


Hi-Five Clinical Records: Nursing and Residential Care

Release W7.08

Clinical Assessments Reveal Risk Levels and Trends

Assess your residents in a variety of areas, including *Risk for Falls*, *Dehydration* and *Contractures*. Add your own assessment areas and criteria. View assessment histories to discover trends and changes. From **Clinical Records** select **01 Resident Records > 11 Resident Clinical Assessments**.

Learn more: Click **Memo** on an HTS menu and **Clinical: Residential or Nursing Care Release**

 **W7.08**. Or view Chapter 3.1 of the *Clinical Records System Users' Instructions* by clicking the question mark in the top left corner of a Clinical Records System menu or program screen.

View the January 2008 **Hi-Tech  Hi-Five** at www.hi-techsoftware.com.

Send suggestions to marti@hi-techsoftware.com

 To learn more, attend a **Resident Accounting Workshop**. See other side for details.

Resident Accounting Workshop

Who should attend: If you are involved in Medicare / Medicaid billing or if you want to learn more about some specific billing procedures and situations, this workshop is for you!

Topics:

Medicare: No-Pay Bills, Co-insurance Billing (Commercial and State), HMO (non-traditional Medicare), Benefits Exhausted

Medicaid: Void Bills, Co-Insurance Billing

Introduction to the new HTS menus: Be among the first to see our newly redesigned menus and learn about some exciting new features!

We encourage new users of the Hi-Tech system to schedule individual training at your facility. This will give you one-on-one support and hands-on computer time.

We remind you that meeting room climates vary, so please wear layered clothing to ensure your personal comfort. Reservations will be accepted on a first come, first served basis. Attendance is limited.

To register, please fax this registration form to:

Hi-Tech Software (207) 474-7124 no later than Friday, February 15, 2008

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- Wednesday, February 27, 2008

Fireside Inn (207) 777-1777
1777 Washington Street (I-95, Exit 75)
Auburn, ME
 - Friday, February 29, 2008

Caribou Inn (207) 498-3733
19 Main Street, Route 1
Caribou, ME
 - Thursday, March 6, 2008

Fireside Inn (603) 298-5906
25 Airport Road (I-89, Exit 20)
W. Lebanon, NH

Cost: \$95.00 per person for the first attendee from the facility and \$75.00 for each additional person from the same facility. Continental breakfast and lunch will be provided. *****Please do NOT send payment. You will be billed for this workshop.*****

Cancellation policy: There will be a \$25 charge if you are unable to attend and have not cancelled at least 3 days prior to the date of the workshop.

Time: Registration 9:00am-9:30am Workshop 9:30am – 3:00pm

Facility Name: _____ **Phone:** () _____

Please PRINT Attendee Name	Please PRINT Attendee Name