

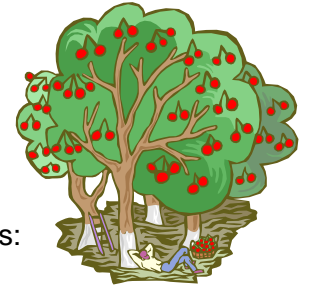
Happy Autumn! Hi-Tech has five more *Hi-Fives* that will help make your job easier.

## **Hi-One Hi-Tech Helps You Prepare for Flu Season**

On Thursday, October 8, Hi-Tech presented two Webinars on how to set up Flu Shot Billing. If you missed the webinars, you can access instructions on our website at [www.Hi-TechSoftware.com](http://www.Hi-TechSoftware.com) > **Hi-Tech Clients**. Select **Set Up Billing for Flu, Pneumonia and H1N1 Shots & Administration**. The instructions describe set up for five types of charges:

1) Flu Shot, 2) Flu Shot Administration, 3) Pneumonia Shot, 4) Pneumonia Shot Administration, and 5) H1N1 Administration (the H1N1 vaccine is provided and is not billable).

Record shot administration through **Clinical > Documentation > Activities/Events > Edit by Resident**.



## **Hi-Two Hi-Tech Posts ICD9 File Effective 10/1/09 to Website**

Hi-Tech has posted the ICD9 file for 2009-10 to the **Downloads/Updates** page of our website. On October 1, Hi-Tech emailed the instructions on how to access the ICD9 Update Memo and file.

After the file is downloaded, two additional programs must be run to put the file in place. If these programs are *not* run, your HTS menu will display the warning: **New ICD9 Library 10/01/2009 not updated**. Please contact your system administrator if you receive this message.

If you want to verify that the 2009 ICD9 file has been downloaded to your system, from a Hi-Tech menu press the [F1] key on your keyboard. On the screen that displays, under Downloads... ICD9: look for a date on or later than 10/01/2009

```
ComputerName: MARTIPC
CRT Number...: 01
User ID.....: HTS*
Path.....: W:\DATA
$Y$TM.....: YYYYYYYYYYYYYYYNYN
Windows Ver.: Windows Vista
Runtime Ver.: 11.00
              4A-1000-13995-0020
Downloads...: ENH:06/30/09
              PPS:10/30/2008
              ICD9:10/01/2009
              BFEE:10/30/2008
```

## **Hi-Three HTS to Enhance Print Private Bills**

**Coming Soon!**

Our next Release adds the following new features to **Resident Accounting > Billing > Private**.

- You will be able to select a combination of Levels, including the new level 5:

Levels to Include  1  2  3  4  5  All Others

- Click **Print Review List** to print bill detail in report format with more than one resident per page.
- Print a separate bill for each contact who is checked at  **Use for Private Statement** under **Edit Medical Record > Contacts**.

## **Hi-Four Get the Training You Need Now—Borrow 2010 Hi-Q Points!**

Do your new employees need assistance learning the Hi-Tech applications? Would you like to learn new procedures that save you time and energy? You can schedule highly individualized training with our skilled training staff. We can come to your facility or work with you over the phone and use GoToAssist™ to gain access to your computer screen and lead you through the processes that you want to learn.

- If you have already used all your Hi-Q training points for 2009, you can **borrow Hi-Q points from 2010**.
- 2009 points will carry over to 2010, but must be used by the end of 2010.
- Use one point for two hours of phone training or one hour of on-site training with no additional charge for travel time. (Overnight stay expenses are billable.)

*Don't miss out on training that is so necessary and affordable.*

