

Have you heard that Sharon Worthley is leaving Hi-Tech? In early June, after 22 years as our Administrative Assistant, Sharon is moving to North Carolina to be closer to her two children and grandchild.

Hi-Tech will honor Sharon at an Open House at Hi-Tech on Thursday, June 3 from 11 am to 1 pm at our office on 10 Silver Street, Skowhegan, ME 04976. To attend, please RSVP by Monday, May 24 to [Gloria@hi-techsoftware.com](mailto:Gloria@hi-techsoftware.com). Find our location on Google Maps or other internet mapping sites.



**Hi-One** and **Hi-Two** address two of the changes related to Sharon's departure.

## **Hi-One Joanne Hewett Now Answers the Phone**

Joanne Hewett, our new Administrative Assistant, is now the friendly voice that answers the phone when you call Hi-Tech. Please be patient as Joanne acquires Sharon's level of expertise.

## **Hi-Two Marti McFadden Now Sends Webinar Invitations**

You will receive Webinar invitations, confirmations and reminders from Marti McFadden via the GoToWebinar Citrix account. Marti will email invitations two weeks before a Webinar presentation date. Use the invitation to register for the Webinar. After you register, you will receive a Confirmation email with a link to the Webinar.

**IMPORTANT:** If you do not receive a Confirmation, check your SPAM folder.

See your IT department or system administrator if you cannot access SPAM.

Continue to send Webinar-related questions and new email addresses to [Webinars@Hi-TechSoftware.com](mailto:Webinars@Hi-TechSoftware.com).

## **Hi-Three HTS to Launch New Website in June** **Coming Soon!**

In early June, our website will have a brand new look. We will provide instructions on how to access frequently used features.

## **Hi-Four Hi-Tech Schedules MIHMS Webinars (Maine only)**

Hi-Tech urges MaineCare *Nursing Care* providers to attend the following Webinars. We will send invitations 2 weeks before the Webinar date. You will use the invitations to register.

Date	Day	Time	Minutes	Users	Topic
6/3	Thursday	2 pm	45	Resident Accounting	<b>MIHMS Billing for the State of Maine:</b> Learn to send a test file to the new MaineCare MIHMS billing system.
6/17	Thursday	2 pm	45		
6/25	Friday	11 am	45		
7/8	Thursday	11 am	45		
6/4	Friday	10 am	30	UB04 Exception Billing (XB)	<b>MDS and MIHMS:</b> Designed for our <b>Clinical: Nursing Care</b> users to learn how the MDS will affect billing. This Webinar will stress the importance of good communication between your MDS Coordinators and billing staff.
6/11	Friday	11 am	30	Clinical: Nursing Care	
7/8	Tuesday	2 pm	30		

NOTE: The above Webinars are *not* intended for our Residential Care facilities.

Please review our full Webinar schedule included with this Hi-Five and posted to our Website. Webinars are scheduled through July on a variety of Accounting and Clinical topics.

## **Hi-Five**    **HTS to Host MaineCare MIHMS Workshops in June**

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Hi-Tech will hold two MIHMS Workshops designed for Maine *Nursing Care* Facilities.

**Who should attend:** Administrators of Nursing Care Facilities that bill MaineCare  
Staff who bill the State of Maine for *Nursing Level of Care*  
Staff who schedule MDS 2.0 Clinical Assessments

**When:**                      Wednesday,    June 9                      Caribou Nursing Home, Caribou ME  
   Thursday,      June 10                      Ramada Inn, Lewiston/Auburn

**Registration:**            9:15-9:30 a.m.                      **Workshop:**    9:30-12 noon

On May 18, we will email Registration Forms to Maine Nursing Care facilities that use the following Hi-Tech programs:

- Resident Accounting (to bill Nursing Level of care)
- UB04 Exception Billing (to bill Nursing Level of care)
- MDS 2.0

Please note that these workshops are *not* intended for Residential Care.