

## Therapy Time System — Improve Your Therapy Reporting and Case Mix Scores

The Therapy Time System allows therapists to record therapy time immediately after a session with a resident.

- Interfaces with the Resident Billing system to automatically create charge records that can be reviewed at month-end before posting.
- Accesses all HCPC-coded therapies in the Medicare B fee schedule.
- Allows you to code scheduled therapy that did not occur with the reason for non-occurrence.
- Analyzes the time recorded for all look-back days, recommends optimum start dates, and provides therapy minutes to Medicare A MDS records to automatically complete Section P1b Therapies.
- Warns therapist if time is entered after the MDS Section P1b has been completed.
- Identifies discrepancies between recorded therapy time and MDS Section P1b days and minutes.

The system works with either a touch-screen monitor or a mouse.

1. Log into the system using a unique Staff ID.
2. Select the resident who has received therapy and the day that therapy occurred.
3. Select the type of therapy from a list of all HCPC-coded therapies in the Medicare B Fee schedule. The screen below records therapy for a non-Medicare A resident.

Previous Time/Visits <input type="checkbox"/> Medicare A    0    0		New Time/Visits 0    0		Discipline    LMA    Lisa A Audette    PT																																																																																																																					
Date:    06/01/2005		Resident    061469    CHURCH    CARLOS		Session Codes:																																																																																																																					
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Enter the number of minutes or units (visits) of therapy (see below). Click or touch OK.

4. 

97001	GP	PT - EVALUATION			60	1
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Print a **Daily Therapy Time Report** to review therapy records. The Therapy Managers can view all therapy records and charges (see below). Individual therapists can review their own therapy records without the charges.

Res ID	Name	Date	Dis	Staff	HCPC	Time	Units	Visits	Charge	
061469	CARLOS	CHURCH	06/01/2005	OT	Nina M Connor	97110G0	60	4	1	300.00
061469	CARLOS	CHURCH	06/01/2005	PT	James J Tanner	97110GP	35	2	1	150.00
061469	CARLOS	CHURCH	06/01/2005	PT	James J Tanner	97116GP	15	1	1	75.00
061469	CARLOS	CHURCH	06/01/2005	PT	James J Tanner	97122GP	10	1	1	75.00

### Medicare A

The system records total Medicare A therapy time and maintains separate totals for evaluation and group therapy. The program evaluates the therapy recorded on all look-back days within an MDS observation period and recommends an optimum MDS start date for reporting the most therapy.

Resident	Day	Observation Period	Days Covered	Therapy Charges						Optimum Start	
				Days	Days			Minutes	---		
					PT	OT	ST				
061066	A ACKERMAN	30 06/04/05 06/12/2005	06/14/2005 07/13/2005	30	3	190	5	285	0	0	06/06/05
061544	M BARTLE	05 06/06/05 06/10/2005	06/06/2005 06/19/2005	14	1	105	4	180	0	0	06/09/05
061152	A HALLORAN	30 06/09/05 06/17/2005	06/19/2005 07/18/2005	30	4	170	5	220	0	0	06/09/05
061426	C WELLS	30 06/05/05 06/13/2005	06/15/2005 07/14/2005	30	5	160	5	165	3	150	06/07/05

**Day:** The type of assessment due, i.e. 5-day, 14-day, etc..

**Observation Period:** based on the Schedule for MDS Periods of Service.

**Days Covered:** This MDS and its Case Mix score are used to determine payment for this date range.

**Days:** The Days Covered date range includes this number of days.

**Therapy Charges:** Days and minutes recorded in the Therapy times program for PT, OT, ST. Numbers should agree with the Therapy amounts recorded in the MDS record.

**Optimum Start date:** The system will look at the therapy minutes recorded for the seven days previous to each day in the Observation Period, and determine which Assessment Start Date allows for reporting the maximum amount of therapy time for the previous seven days.

The detail report provides the therapy detail for each 7-day look-back range in the observation period:

Resident	Day	Observation Period	Therapy Charges					Optimum							
			Days Covered		Days	Minutes		Start							
			PT	OT	ST										
061426	C WELLS	30 06/05/05 06/13/2005 06/15/2005 07/14/2005	30	5	160	5	165	3	150	06/07/05					
Observations:															
05/30 - 06/18   06/01 06/02 06/03 06/06 06/07															
PT Minutes   45  25  30  45  15															
OT Minutes   15  75  15  45  15															
ST Minutes   60  30  60  00  00															
Total Minutes   120  130  105  90  30															
Observations   ----- PT -----   ----- OT -----   ----- ST -----   ----- TOTALS -----   -- MINUTES FROM --															
DAYS IMIN GMIN EVAL   DAYS IMIN GMIN EVAL   DAYS IMIN GMIN EVAL   DAYS IMIN GMIN EVAL RUG RU RV RH RM															
05/30 - 06/05   01 100 00 00   01 105 00 00   01 150 00 00   03 355 00 00 RL   365 145 - -															
05/31 - 06/06   02 145 00 00   02 150 00 00   00 150 00 00   04 445 00 00 RL   275 55 - -															
<b>**06/01 - 06/07   03 160 00 00   03 165 00 00   00 150 00 00   06 475 00 00 RM   245 25 - -</b>															
06/02 - 06/08   01 115 00 00   01 150 00 00   00 90 00 00   02 355 00 00 NQ   365 145 - -															
06/03 - 06/09   00 90 00 00   00 75 00 00   00 60 00 00   00 225 00 00 NQ   495 275 100 -															
06/04 - 06/10   00 60 00 00   00 60 00 00   00 00 00 00   00 120 00 00 NQ   600 380 205 30															
06/05 - 06/11   00 60 00 00   00 60 00 00   00 00 00 00   00 120 00 00 NQ   600 380 205 30															
06/06 - 06/12   00 60 00 00   00 60 00 00   00 00 00 00   00 120 00 00 NQ   600 380 205 30															
06/07 - 06/13   00 15 00 00   00 15 00 00   00 00 00 00   00 30 00 00 NQ   690 470 295 120															
06/08 - 06/14   00 00 00 00   00 00 00 00   00 00 00 00   00 00 00 00 NQ   720 500 325 150															
06/09 - 06/15   00 00 00 00   00 00 00 00   00 00 00 00   00 00 00 00 NQ   720 500 325 150															
06/10 - 06/16   00 00 00 00   00 00 00 00   00 00 00 00   00 00 00 00 NQ   720 500 325 150															
06/11 - 06/17   00 00 00 00   00 00 00 00   00 00 00 00   00 00 00 00 NQ   720 500 325 150															
06/12 - 06/18   00 00 00 00   00 00 00 00   00 00 00 00   00 00 00 00 NQ   720 500 325 150															
<b>** = Optimum Start Date</b>															
00 = Eligible Group Minutes															
RUG Criteria:															
Eligible RUG Minutes: 100 % Individual   0 % Evaluations   100 % of Group up to 25 % Cap of total therapy minutes															

**Observations:** Therapy minutes are recapped by day and type of therapy.

**Observations:** PT, OT, and ST Days and Minutes are listed for each 7-day look-back period.

Individual (IMIN), Group (GMIN) and Evaluation (EVAL) minutes are listed.

The Optimum Start Date is indicated by double asterisks (\*\*).

TOTALS provides RUG Intensity levels: RL (low), RM (medium), RH (high), RV (very high), and RU (ultra high), which are explained in the legend at the bottom of the report (see below).

MINUTES FROM indicates the additional minutes of therapy needed for the next highest RUG intensity level.

**Example:** For Optimum Start Date range \*\*06/01 – 06/07: 475 minutes of therapy meets RM criteria. Resident needs 245 more minutes for RU and 25 more minutes for RV. Dashes under RH and RM indicate enough minutes for these levels.

NQ Not Qualified for Rehab RUG	
RL Low Intensity:	PT,OT or ST done > 2 days, Minutes > 44
RM Medium Intensity:	PT,OT or ST done > 4 days, Minutes > 149
RH High Intensity:	PT,OT or ST done > 4 days, Minutes > 324
RV Very High Intensity:	PT,OT or ST done > 4 days, Minutes > 499
RU Ultra High Intensity:	PT,OT or ST done > 4 days, Two therapies done > 3 days, Minutes > 719

# Therapy Documentation Record

The **Therapy Documentation Record** lists all the therapy provided as of the date requested along with the therapist's initials. The signature sheet lists total minutes for individual, group, and evaluation time.

THERAPY DOCUMENTATION RECORD																																
PROCEDURE	CODE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
		We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	
OCCUPATIONAL THERAPY		JL	JL																													
OT - THERAPEUTIC EXERCISE	97110	JL	JL																													
OT - ADL RETRAINING	97535	JL	JL																													
OCCUPATIONAL THERAPY							JR	JR																								
OT - FUNCTIONAL MOBILITY TX	97830						JR	JR																								
OT - ADL RETRAINING	97535						JR																									
OCCUPATIONAL THERAPY				SC																												
OT - ADL RETRAINING	97535			SC																												
PHYSICAL THERAPY			JJ																													
PT - GAIT TRAINING	97116		JJ					JJ																								
PT - THERAPEUTIC ACTIVITIES	97830		JJ					JJ																								
PHYSICAL THERAPY		SB	SB				SB																									
PT - THERAPEUTIC EXERCISE	97110	SB	SB				SB																									
PT - GAIT TRAINING	97116	SB	SB				SB																									
PT - COORD T																																
SPEECH THERAPY																																
ST - DYSPHAGIA																																
SELF CARE: S																																

  

THERAPY DOCUMENTATION RECORD																																
Totals By Discipline	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Mo.
	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Tot.	
PT: Visits	2	1	1				1	1																								6
Individual Time	45	25	30				45	15																								160
Group Time																																
Evaluation Time																																
Total Time	45	25	30				45	15																								160
OT: Visits																																
Individual Time	15	75	15				45	15																								165
Group Time																																
Evaluation Time																																
Total Time	15	75	15				45	15																								165
ST: Visits	1	1	1																													3
Individual Time	60	30	60																													150
Group Time																																
Evaluation Time																																
Total Time	60	30	60																													150

  

Resident	CALEB WELLS	Resident No.	061426	Unit	20	Room	106	Bed	2	Physician	PROVANCE	OSCAR	Phys. Phone	474-0905	Page	06/15/05	2
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## Interface to MDS

In the **Edit MDS Records** program, start the Medicare A PPS assessment that is required.

On the **Section P** screen, click on **Import Therapy Data**

The program will import the therapy minutes recorded during the seven days previous to the Assessment Start Date.

The minutes will be displayed so you can make any necessary changes.

Click **Ok** to input the minutes to **Section P. 1b. Therapies**.

These entries will be printed on and submitted with the MDS.

**SECTION P. SPECIAL TREATMENTS AND PROCEDURES**

1b. Therapies:

	A. days	B. min.
a. Speech	0	0000
b. Occupational therapy	0	0000
c. Physical therapy	0	0000
d. Respiratory therapy	0	0000
e. Psychological therapy	0	0000

Items in red text are case-mix payment items for 5.12 grouper

Import Therapy Data

**Import Data from HTS therapy module**

Speech Therapy	0	000
Occupational Therapy	6	285
Physical Therapy	5	270
Respiratory Therapy	0	000
Psychological Therapy	0	000

Cancel Ok

**SECTION P. SPECIAL TREATMENTS AND PROCEDURES**

1b. Therapies:

	A. days	B. min.
a. Speech	0	0000
b. Occupational therapy	6	0285
c. Physical therapy	5	0270
d. Respiratory therapy	0	0000
e. Psychological therapy	0	0000

## Additional Features

After the MDS is updated with recorded therapy time, if therapists enter additional therapy time for assessment look-back days, the system will display a warning:

This day has already been imported to the resident's MDS.  
Any changes will not be reflected in the MDS.  
Notify your MDS coordinator.

When you print the MDS Schedule Review for Complete MDS records, select

Therapy / MDS Discrepancies Only to list MDS records that have a different amount of therapy time recorded in Section P1b. than that recorded in the resident's therapy record.

### Print Medicare MDS Schedule Review

Assessment Dates to Print       All       Range

From:       Thru:

Assessment Types to Print       Scheduled       Completed

Therapy / MDS Discrepancies Only

Include Detail

The discrepancy report below shows 200 minutes of PT recorded on the Assessment vs. 150 minutes of recorded therapy charges.

DATES: 10/01/2005 - 10/31/2005      - MEDICARE ASSESSMENT COMPLETED REVIEW - (Completed)      HTS-MDTH      PAGE: 1

Resident	Day	Observation	Period	Days Covered	Days Act	Star	CM	Cat	MDS		Assessment			Therapy			Therapy Charges				
									AA-8	ADL	--- Days Minutes ---			--- Days Minutes ---							
									a	b	PT	OT	ST	PT	OT	ST	PT	OT	ST		
061426	C WELLS	05	10/04/05 10/08/05	10/04-10/17/05	14	10/10/05	13	RLB	00-1	16	2	200	0	0	0	0	2	150	0	0	0
				(* Day does not match AA8b)																	
					Total Days:						14										

